

Summary of Joint Health and Safety Committee (JHSC) Meeting – Monday, Dec. 7, 2018

4.0 Regular Reports

4.1 Accident/Workplace Violence Incident Reports

- With the bad weather, we discussed slips and falls due to the slippery weather.
- If you spot a hazard, talk to the principal.
- Anytime there is 3 inches of snow, the parking lots get plowed and sanded.
- ETFO still concerned that admin is telling staff not to fill out forms.
- “When in doubt, fill it out.”

4.3 Action Group Reports

- Need a secondary administrative replacement for Michael McCabe.

4.5 Hazards Reports Update

- Scent sensitivity continues to be an issue on a site-by-site basis. It’s been a real struggle to accommodate and educate. They have moved a student to another classroom if it is medically validated.

4.6 Health & Safety Information Update

- Capital Projects – Most are completed (ie. Eastview, Kiwedin, Grandview, Korah). Central Avenue, CASS and White Pines are substantially completed.
- Indoor Air Quality Testing. Room 201 at Korah – staff and students were getting headaches, but the CO/CO2/Humidity/Temp readings were fine. Chris is ordering LED covers for the office to help with headaches. There was a similar issue in the Superior Heights music room, but the assessment readings were also fine. There was a lot of stuff in the classroom that could accumulate dust and mites. The music room carpets were washed.
- Adverse Weather Memorandum – Mike asked if this could go out earlier since the Caretakers are at the site before 7 a.m. Mike asked if a text could be sent out and Joe Santa Maria said he would look into it.
- Student Support Plans – establishing a tracker system for each site to allow them to know which students have safety plans.
- Fire Watch Procedure – If a fire alarm/sprinkler system is not working, there must be a PA announcement to let everyone know and all rooms but be visually inspected every hour.
- Sir James Dunn – a leak in the boy’s washroom led to mold. Palmer construction replaced the drywall and removed the air conditioner that was causing the leak.

4.7 WHMIS Training Update – Everyone got theirs done prior to the Dec. 1 deadline.

4.9 Policy Manual Review – will be reviewed for next meeting by staff as follows:

9 – Steve and Monica	13 - Mike
10 – Christy	14 - Karen
11 – Lisa	15/17/18/19 – Dan
12 – Brenda	16 – Patti

5.0 Employer's Response to Recommendations

- Mouse Baiting – Mona: put mouse poison in the ceiling tile, Brenda – Can a coloured sticky be put up so that we know that it's there?
- Online Reporting – Chris submitted the form for Ontario Education Services Corp (OESC), the same as TO. Their IT and our IT are exchanging info, soft training to follow at some point, need to be able to access data to make up reports, should automatically send reports to everyone who needs to get one, super user-friendly
- Water Fountain filters – Al has some in bulk, been purchasing fountains without filters, since they are not necessary
- Safe Cash Handling – a new SOP has been drafted to reflect that Cafeteria doors should be closed at 2 p.m.
- White Pines wall inspection – Chris and Steve have been added to the inspection group
- Fire Emergency and students outside – Aaron Gravelle told Chris that which students are evacuated to the outside would depend on the school's policy. Christy – we are not getting consistent information on this for students with physical disabilities who do not have an EA and for students with mental health issues who are not evacuating (at Korah).
- Fire Alarm Covers – Boreal – fire alarms are low down and students are pulling them (Jana).
- Patti – can we get a vibrating lanyard for a deaf student at SJD

8.0 Additions to the Agenda (New Business)

- Hole in the ceiling at Korah. Randy is reviewing it and will update in March. Cage falling on teacher at Korah that needs to be fixed. Chris said it was fixed. Lisa – not sure that the fix was effective.
- H&S info board at Korah is not prominent and no one knows where it is.
- Brenda – a samurai sword was left in the gym by an independent group at Isobel Fletcher.
- Secretaries are letting people into the building and this is interfering with their work. Joe SM – This is a labour management issue.
- Christy and Mike – OTs, carestaff and cafeteria staff did not know about the Superior Heights threat. A door was left open to take in deliveries and a side door was propped open by students. Joe to look into this.
- White Pines – welding exhaust system relies on an air compressor, but the air compressor was not working.
- Steve – master key distribution – the committee recommends that all teaching staff including occasional teachers be given a master key. CASS is an issue. Joe SM – there should be a discussion with regards to privacy, cautious of giving master keys – 2000 master keys is an operational piece
- There are still some fire drill emergency folders with class lists and red/green cards from last year or the year before. Release teachers should have one in the room or on the cart. David – this is a standard expectation.
- Jana – cleaning at Boreal – vomit, 4 toilets and 100 kids with only 1 carestaff on duty and they take a break. Can't have a female going into the male washrooms. Chris – What is past practice? Principal needs to clean this; it can't be left there. Joe – No situation is perfect. Can't say the principal will clean it up, but people need to step up and make a good decision for others.